





# **Terms & Conditions**

#### **Terms**

- All new account orders must be prepaid until credit has been approved.
- New account open order minimum is \$300 net.
- Upon credit application approval, payment is due within 30 days of order submission.
- Standard terms: payment is due within 30 days.
- Past due invoices: any amount unpaid after the due date is subject to a finance charge of 1.5% per month.

#### Discounts

• 50% discount

### Shipping

Shipping charges are prepaid and billed. Free freight for periodic special offers applies to a shipping address in the continental United States. Free freight does not cover extra charges such as lift gate or inside delivery.

## **Return Policy**

- Products in resaleable condition may be returned for credit within 90 days of receipt. Returns are subject to a 20% restocking fee. Pre-authorization is required.
- Return procedure:

Call our customer service department at 1-877-279-8388 to request a Return Authorization (RA) number. Note this RA number clearly on the outside and inside of the returned packages. Do not mark the products.

Returns must arrive freight-prepaid with a copy of the invoice or packing slip.

Newmark Learning reserves the right to refuse returned items that are not in resaleable condition.

## **Avoid Restocking Fee**

• Returns accompanied by a replacement order equal to or greater than the value of the return will not be subject to the 20% restocking fee.

#### **Drop Shipments**

Available for orders of \$200 net or higher. Dealer discount decreases by 10%. Not eligible for special offers.

Call Toll-Free: 1-877-270-8388 or Contact Your Sales Rep